

# ROCKY MOUNTAIN INFORMATION NETWORK®

INDIVIDUAL MEMBERSHIP APPLICATION/SECURITY CONTROL FORM

RMIN Use Only

Agency ID: \_\_\_\_\_

Transfer Agency ID Transferring From \_\_\_\_\_

Create RISSNet Account

\_\_\_\_\_  
First Name Middle Name Last Name Title/Position

\_\_\_\_\_  
Parent Agency Division/Current Assignment

\_\_\_\_\_  
Agency Address Street City State Zip

\_\_\_\_\_  
Telephone Agency Fax Business and/or Personal Mobile

\_\_\_\_\_  
E-mail Address DOB Badge #/ Employee #

### SECURITY QUESTIONS (min. 2 required)

What was your high school mascot? \_\_\_\_\_ What was your first car? \_\_\_\_\_

What was the name of your first pet? \_\_\_\_\_ What is your favorite hobby/sport? \_\_\_\_\_

As a member of the Rocky Mountain Information Network, I understand that I may have access to multi-jurisdictional or multi-agency shared criminal intelligence information that is considered sensitive and/or confidential. I hereby agree to protect any such "law enforcement only" sensitive information from unauthorized disclosure to non-law enforcement entities or individuals. I also agree to abide by all applicable RMIN security regulations and guidelines—including 28 CFR Part 23 federal guidelines—while using or sharing criminal intelligence information from RISSIntel databases.

\_\_\_\_\_  
Applicant Signature Date RMIN FSC Initials Date

\_\_\_\_\_  
Agency RMIN Representative Signature Print Name Date

RM-FS07 Individual Membership Application

Date Revised 10/2010

## Individual Membership Application/Security Control Form Instructions

If you require access to the RISSNet secured intranet please check the box 'Create RISSNet Account'. A RISSNet account provides you access to all the RISS Centers publications, information, bulletin boards as well as a secured e-mail account.

Under 'Security Questions' you are required to submit at a minimum 2 answers. This information is contained in our membership application to verify who you are when you call in for RMIN services.

Complete this form and submit it to your 'Agency RMIN Representative'. If you do not know who your Agency RMIN Representative is, contact the RMIN office or your RMIN Field Services Coordinator for that information.

After the RMIN Representative has signed the form, please mail this form to the RMIN Field Services Coordinator.

If you have any questions contact your RMIN Field Services Coordinator - [msu@rmin.riss.net](mailto:msu@rmin.riss.net) or the RMIN office - (800) 821-0640 (toll free) or (623) 587-8201 (local)

## DISSEMINATION POLICY

All information contained within the files of the Rocky Mountain Information Network is considered the property of the submitting agency. Information will be disseminated only to persons who have a member agency security control card on file with RMIN and in accordance with dissemination instructions provided by the submitting agency. Intelligence information shall be disseminated only when it is established there is a need-to-know/right-to-know for the data in the performance of a law enforcement activity.

Intelligence information shall be disseminated only to law enforcement authorities who agree to follow procedures regarding information receipt, maintenance, security and dissemination which are consistent with these principles.

This policy shall not limit the dissemination of an assessment of criminal intelligence information to a government official or to any other individual when necessary to avoid imminent danger to life or property. A record indicating who has been given information, initials of the employee releasing the information and date of each dissemination outside the project will be maintained with each file.